

NOTICE TO VACATE

Date: _____

Tenant's Name: _____

Property Address: _____

Contact: Home: _____ Work: _____

Mobile: _____ Other: _____

Email: _____

New /Forwarding Address: _____

Reason for leaving: _____

In accordance with the Residential Tenancies Act (1986) I/We hereby give at least 21 days notice to vacate the above premises on _____(Date)

1. I/We understand that I/We are liable for the 21 days rent from the date at which you receive this notice.
2. If I/We intend to move out of the property prior to the required 21 days, I/we should continue paying rent until the above vacate date.
3. If my/our Tenancy Agreement is a "fixed term contract" then I/we hereby acknowledges that the fixed term cannot be terminated by notice.

Please Note:

I/We give consent to the landlord, or his/her property manager, showing prospective tenants through the property at any reasonable time without further notice, prior to my/our vacate date.

Preferred Showing Day / Date _____ Time/s _____

Signature(s) of Tenant(s): _____

Date: _____

Please return this form to Gralin Property Management Ltd

Postal Address: PO Box 151 028, New Lynn, Auckland

Ph: (09)825 0588 Fax (09)825 0566 Email: info@gralin.co.nz

Physical Address: 3208A Great North Rd, New Lynn, Auckland, New Zealand

Office Use Only

Date Received: _____ by Fax / Mail / Hand

Vacate Date: _____

Time for Final Inspection: _____