

TENANCY APPLICATION FORM

In order for your application to be processed, please ensure all sections are fully completed and signed.

Address of Property Applying For:

Rent Per Week \$

How did you find out about this property? Trademe Realestate.co.nz Road Sign GRALIN website Others

1st Applicant - Full Name:

Gender: Male/ Female

D.O.B:

Marital Status:

Home Phone:

Mobile Phone:

Email:

Current Employer and Address:

Occupation:

Length of Employment:

Gross Weekly Income:

Are you a WINZ Beneficiary? If Yes, WINZ Client No.:

Drivers License/ Passport No. (a copy of this ID is to be attached):

Version no. (if applicable):

Vehicle Registration No.:

Make and Model:

Current Address:

Reason for leaving:

Name of Landlord:

Phone:

Length of Current Address:

Previous Address:

Length of Previous Address:

2nd Application / Partner - Full Name:

Gender: Male/ Female

D.O.B:

Marital Status:

Home Phone:

Mobile Phone:

Email:

Current Employer and Address:

Occupation:

Length of Employment:

Gross Weekly Income:

Are you a WINZ Beneficiary? If Yes, WINZ Client No.:

Drivers License/ Passport No.:

Version no. (if applicable):

Next of Kin (Emergency Contact Details) - Name:

Relationship:

Ph/ Mobile:

Address:

References (can be your current or previous landlord, current employer, manager but not relatives)

1. Name:

Relationship:

Ph/ Mobile:

2. Name:

Relationship:

Ph/ Mobile:

All Other Occupants - Total No. of Occupants (Including applications)		Adults:	Children:
Name:	Male/ Female	Age:	Occupation:
Name:	Male/ Female	Age:	Occupation:
Name:	Male/ Female	Age:	Occupation:
Name:	Male/ Female	Age:	Occupation:

Tenancy Details	
Preferred Move In Date:	Preferred Length of Tenancy:
Do you have pets? If yes, please specify:	Smokers: Yes / No
Have you ever been evicted? Yes / No If yes, give details:	
Are you in debt to another landlord or agent? Yes / No If yes, give details:	
Have you ever been convicted of a criminal offence: Yes / No If yes, give details:	
Do you accept the property in its present condition: Yes / No If no, give details:	

TENANTS DECLARATIONS, CONSENTS AND AGREEMENTS

PRIVACY ACT 1993 STATEMENT - In Terms of the Act you are given notice that:

- Requests Information.* This application form asks you to provide personal information and
- Purpose of Collection.* The information is being collected on this form by the landlord/rental manager whose address is shown over the page and is required so that the landlord/ rental manager can check the information and be able to assess whether you would be the best application on merit for the tenancy and we are also obliged to inquire whether you are a minor, and
- Recipient of Information.* The intended recipient of this information is GRALIN whose name appears at the top of this form of the landlord and
- Sight Information.* We advise that you has the right to see the information we hold about you and
- Correct Information.* to correct that information if it is incorrect and
- Holding Information.* In the event that GRALIN Ltd is required to carry out a credit check then GRALIN Ltd is obliged by law to retain the record of that application.

I acknowledge that this is an application to rent this property and that my application is subject to the Landlord's approval. GRALIN Ltd may upon refusal of this application not give any specific reason for refusal.

I acknowledge that on the application being approved, I shall pay the letting fee equivalent to one week's rent plus GST and the first week's rent as a *non-refundable* deposit, to reserve the premises within 24 hours of acceptance.

I agree to you obtaining other information about me and contacting any of referees and landlords above.

I consent that you may use the information provided in this application to carry out any or all credit checks.

I agree that you may use any of the information on this form to enforce any judgement in respect of the tenancy agreement or if any order against me made by the Tribunal.

I agree to any of this information being given to another landlord, credit bureau or tenant default database.

I confirm the information in this form is true and correct and that I have read and understood all of the above including the Privacy Act 1993 Statement.

Application(s) Signature: _____ Date: ___/___/___